## Instructor Information

#### University Requirement

Instructor(s) Contact Information (QM 1.2)

Email

Phone

Office Location

Other Forms of Communication

Instructor Response Time (QM 5.3)

#### Recommended

Self-Introduction/Instructor Bio (QM 1.8)\*

## Course Information

#### University Requirement

Measurable Course Objectives and Expected Learning Outcomes (QM 2.1)

Schedule of Topics and Course Activities/Course Schedule (QM 1.2)\*

#### Recommended

Course Description (QM 1.2)

Teaching Methods and Learning Process (QM 1.2)

Required Competencies – Prerequisites/Corequisites (QM 1.6)

Measurable Module/Unit Learning Objectives (QM 2.2)

## Materials and Technical/Computer Information

#### University Requirement

Texts or Readings (QM 4.6)

Required Special Materials (QM 4.6)

#### Recommended

Minimum Technologies (QM 1.5)\*

How to Obtain Technical Support (QM 7.1)\*

Minimum Technical Skills (QM 7.1)

## Grading Information

#### University Requirement

Grading Scale (QM 3.2)\*

Grading Policies (QM 3.2)

#### Recommended

Academic Support Service (QM 7.3) \*

Think Tank and University Tutoring

Student Assistance and Advocacy

Department-Based Tutoring

Expected Grading Time

## Assignment Information

#### University Requirement

Required Examinations and Papers

Required Extracurricular Activities

Final Exam or Project

Link to Final Exam Regulations

Link to Final Exam Schedule

#### Recommended

Relationship between Course Activities and Learning Objectives (QM 2.4)

Assignment Submission Guidelines

Due Dates Include Time Zones

## Course and University Policies

#### University Requirement

Threatening Behavior by Students Policy\*

Nondiscrimination and Anti-harassment Policy: University Policy 200E\*

Class Participation and Absences (QM 5.4)\*

Accommodations for Students with Disabilities (QM 7.2)\*

Subject to Change Statement

#### Recommended

Late Submission Policy (QM 1.4)\*

Privacy Policy Information (QM 6.5)\*

Communication and Interaction Guidelines (QM 1.3)