Purpose and Summary

The proposed Compassionate Transfer of Leave (CTL) policy has been revised a second time in response to questions and concerns raised during the review period on the previous policy:

- CTL recipients are no longer required to be on an approved leave of absence, because an unpaid leave time code would block the employee from receiving pay via CTL.
- Instead of 480 hours per medical condition, an employee may now receive 480 hours per rolling 12-month period. This simplifies implementation by eliminating the need to determine whether or not medical conditions are related.
- The policy now specifies that employees must receive CTL hours at their full FTE rather than at a partial FTE. This will promote consistent application across departments.
- The language has been revised to clarify that it is not necessary to purchase short-term disability insurance in order to qualify for CTL.

View Proposed Policy [2]
Links
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