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## Policy Information

**Last Revised Date:**

October, 2005

**Policy Number:**

UHAP 2.14

**Responsible Unit:**

Division of Human Resources

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## Policy

Appointed personnel may elect to participate in either the Arizona State Retirement System or the Optional Retirement Plan within the time limits established by statute. Eligibility for retirement varies depending upon the specific retirement plan requirements.

Persons who intend to retire should notify their department head, who in turn will notify the Human Resources Department by completing a termination report. Prior to retirement employees should also consult Benefits Services for an explanation of benefit options.

## Official University Retirement Benefits

To be eligible to receive official University retirement benefits, an individual must:

- Be considered in retirement status by any recognized State of Arizona retirement program in which the individual is participating;
- Be at least 50 years of age;
- Have completed five years of continuous, full-time employment in the Arizona University System (or approved leave of absence or long-term disability) immediately preceding retirement; and
- Have not been terminated for cause by the University.

Notwithstanding these provisions, university peace officers who have retired before age 50 pursuant to the provisions of the Arizona Public Safety Personnel Retirement System but have completed five years of continuous, full-time employment in the Arizona University System (or approved leave of absence or long-term disability) immediately preceding retirement shall also be eligible for this benefit.

## **Revision History\***

Repealed March 8, 2016

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**Source URL:** <http://policy.arizona.edu/employmenthuman-resources/retirement-status>

### **Links**

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